



## USJA Jujitsu

A USJA Committee

2059 Merrick Road #313, Merrick, NY. 11566

Tel : (516) 366-3311 Fax: (888) 276-3432

www.usja.net Email: [support@usja.net](mailto:support@usja.net)

### Request for Jujitsu Rank Recognition

This is a fillable form and should be completed using Adobe Acrobat or Reader.

All paperwork must be typed.

<b>Candidate's Name:</b>	<b>DOB:</b>	<b>Date:</b>	
<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>USJA Member #:</b>	<b>Candidate's Signature:</b>		
<b>Email Address:</b>	<b>Primary Tel. #:</b>		
<b>Current Jujitsu Rank:</b>	<b>Date of Rank:</b>	<b>Issuing Organization:</b>	
<b>Head of Organization:</b>	<b>Primary Tel. #:</b>	<b>Email:</b>	
<b>Club Name:</b>			
<b>Head Instructor:</b>	<b>Rank:</b>	<b>USJA Member #:</b>	
<b>Instructor's Signature:</b>			

### Rank Recognition When Rank Was Issued by Other Organizations

Members of USJA who hold jujitsu rank from an organization recognized by the USJA Jujitsu Committee may have that rank recognized by the USJA, upon request. A copy of the rank certificate of the issuing organization must be submitted to the USJA, along with a Request for Rank Recognition form. A \$35 certification fee is required. Upon acceptance and approval by the Jujitsu Promotion Board and payment of the required fee a USJA jujitsu certificate will be issued to the member. This process is a one-time occurrence.

After initial recognition of existing rank all further promotions will follow the standard jujitsu promotion process in effect at the time of next promotion. Subsequent promotions from another organization will not be accepted.

Recognition of other jujitsu organizations is at the sole discretion of the USJA Jujitsu Committee.

A completed Request for Rank Recognition form and full-size copy of current rank certificate should be sent to the USJA National Office. They will confirm that USJA membership, background screen, Heads Up and SafeSport certifications are valid and then forward all documentation to the Jujitsu Promotion Board for review and final approval. Once approved, a new membership card and rank certificate will be issued.

**Prerequisites for Rank Recognition:** All candidates 18 years old and older must complete the following: current background screen, SafeSport and Heads Up certifications.

- SafeSport Program can be found at: [SafeSport.org](https://www.safesport.org)
- HeadsUp Program can be found at: [H e a d s U p](https://www.headsup.org)
- NFHS Concussion and Abuse can be found at: [NFHS](https://www.nfhs.org)
- Background Screening can be found at: [Background Screen](https://www.backgroundscreening.com)

**Fees:** All Requests for Rank Recognition require a \$35 processing fee when request form is submitted.

If your Request for Rank Recognition is incomplete or otherwise invalid, you must comply with any request for additional information and respond within 60 days of the request or your request is considered withdrawn. If you are asked for additional information and you resubmit but fail to include the requested information, you will be notified again and an additional processing fee will be required. When resubmitting, you **MUST** include all original paperwork, not just what may be missing.

**Complete following checklist to ensure you have all required items**

- ☐ Request form completed
- ☐ Signed by Candidate, Head Instructor
- ☐ Background Screen acknowledgement, SafeSport and Heads Up certificates
- ☐ Complete written history of jujitsu study and training
- ☐ USJA membership current, including Heads Up, SafeSport, and Background Screen
- ☐ Photo of candidate (approximately 1.25" x 1.75")
- ☐ Copy of most current rank certificate. Minimum size 8.5 x 11. Scanned copy attached to email. (No embedded photos)

=====

**Payment:**

Check #	Amount:	Date:	
Charge my credit card: Master Card <input type="checkbox"/>			Security Code:
Name on Card:			Card #:
Signature of card holder: _____			Expiration Date:

=====

**USJA Office:**

Fee Submitted ☐      Photo ☐      Dues Paid ☐

Background Screen and SafeSport current, Heads Up completed ☐

Date Sent to Jujitsu Prom. Board: \_\_\_\_\_

Date Approved/ Not Approved by Jujitsu Committee: \_\_\_\_\_ ☐      Not Approved ☐

Approved